



Community Nutrition Educator

Are you interested in using your knowledge of nutrition and wellness where it can make a difference in the lives of 1-in-4 Alameda County residents? Do you strongly believe that no man, woman or child should go to bed hungry? Are you excited about serving as a community nutrition resource to our clients and partners? Do you want to apply your nutrition knowledge, superb presentation and training facilitation skills to help one of the Bay Area's top non-profits — and a nationally recognized leader in hunger relief — achieve these goals? If so, Alameda County Community Food Bank could be looking for *you* as our next **Community Nutrition Educator!**

Our Nutrition and Wellness Program guides Alameda County Community Food Bank's work to increase access to healthy foods and combat diet-related illness through development of community partnerships and a variety of cooking and nutrition education programs. The Community Nutrition Educator will develop positive relationships with our clients at member agencies, other community partners and ACCFB to promote healthy eating and provide nutrition and wellness services. To aid in these efforts, the Community Nutrition Educator will present skills-based nutrition and cooking education workshops, promote consumption of fresh produce and healthy foods and conduct focus groups at partner sites to gain insight into the strengths and gaps in their existing nutrition programs. During COVID-19 the nutrition team has also explored digital communication methods for our work, and the Community Nutrition Educator will have a chance to experiment with, and shape this work for the future.

Alameda County Community Food Bank has achieved notable success in recent years — and is currently responding to an incredible increase in need in our community due to the pandemic and recession. Even with a passionate network of more than 350 agency partners serving more clients — and distributing more food than ever before, we've expanded our services even further to meet the growth in need ... and we need your help!

We're committed to creating a healthy, prosperous and just community. With our latest strategic plan, we are setting a bold trajectory for the long-term work required to dismantle the systems that perpetuate poverty, including racism. Our staff regularly engage in conversations about race, class, power and privilege as part of our organizational commitment to equity, diversity and inclusion. Please learn more about our efforts at www.accfb.org.

KNOWLEDGE SKILLS AND ABILITIES

Required Competencies

- Bi-lingual, with native-level fluency (verbal and written) in English and Spanish, Cantonese or Mandarin.
- Basic knowledge of nutrition and community health education practices and principles
- Work experience in customer service, direct service, advocacy, or an administrative role.
- Passion for continuous learning about nutrition and health topics; ability to take initiative to find, develop understanding, and share information about new health topics and trends.
- Clear and effective communicator; excellent presentation and writing skills.
- Knowledge of, or experience with, issues related to hunger and poverty.
- Excellent customer service skills, including but not limited to: Empathy, tact, patience, troubleshooting, and problem-solving.
- Ability to develop and maintain collaborative and professional relationships.
- Computer skills, including proficiency with the MS Office Suite (Word, Excel, Outlook, PowerPoint).
- Excellent organizational skills with the proven ability to meet deadlines; demonstrated high degree of accuracy and exceptional attention to detail.
- Proven ability to work independently and often out of the office (this position requires 75% local travel).
- Comfort and experience working with people from diverse ethnic, economic, and religious backgrounds in various settings.
- Valid California Driver's License, insurable driving record, and access to reliable transportation.

Preferred Qualifications

- Experience with nonprofit or community or faith-based organizations, and/or a background in public health, social work, or a related field.
- Demonstrated connectedness to low-income Alameda County residents and/or the organizations and programs that serve them.
- Digital literacy and skills related to developing and/or facilitating live and recorded online workshops and videos, and presentations.

PERSONAL ATTRIBUTES AND VALUES

- Passion, enthusiasm, focus, and creativity around Alameda County Community Food Bank's vision, mission and values of community, leadership, transparency, innovation and diversity.
- Impeccable integrity and honesty.
- Adaptable and able to perform with grace under pressure and improvise with unexpected change.
- Strong work ethic with an orientation toward action, innovation and process improvement.
- Ability to work both independently and in a collaborative setting.

PHYSICAL REQUIREMENTS

Under usual circumstances, this work is located in both a shared office environment (25%) and community settings (75%). The Food Bank is fully operational during the pandemic, and while this position will start remotely, it may be necessary to report to the office from time to time. Ability to be on site daily will likely be required once pandemic safety restrictions are lifted.

Physical activities necessary in the performance of this job include the abilities to: Sit for prolonged periods; use a computer; move throughout the Food Bank in performance of duties; conduct community-based nutrition education workshops and site visits including walking, bending, stooping, and lifting items weighing up to 25 pounds.

COMPENSATION AND BENEFITS

This is a full-time, non-exempt position working Monday through Friday, 8:30 a.m. to 5:00 p.m. (37.5 hours per week, 1 hour unpaid lunch). The non-negotiable starting salary for this position is \$25.49 per hour (approx. \$49,700/year). We offer an outstanding benefit package including:

- Medical: ACCFB pays 100% for employees and 93% for dependents for our Kaiser HMO. Buy-up options to Blue Shield HMO or PPO plans are available.
- Dental: 100% employer-paid for employees and their dependents.
- Vision: Paid by employees.
- Paid time off starting at: 10 vacation days, 12 sick days, 11 holidays, and four paid early closures annually.
- Pre-tax Flexible Spending and Commuter Accounts.
- Employer-paid life, AD&D & LTD insurance, as well as buy-up options for increased coverage.
- 403(b) plan available on the first day with employer match after one year. Fully vested at three years.
- Employee Assistance Program for employees and dependents.
- Free 1:1 financial coaching and a short-term loans without interest, service fees or credit requirements.

If you meet these qualifications and want to join our mission, please submit your resume and answer the application questions on our careers page located at accfb.org/careers.

Alameda County Community Food Bank honors our differences and is committed to creating a workplace that celebrates and reflects the diversity of our Community. Applicants who contribute to this diversity are strongly encouraged to apply. ACCFB provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, ACCFB complies with applicable state and local laws governing nondiscrimination in employment in every location in which the ACCFB has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.

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